

Responsibilities of CRCGs and Member Agencies

The CRCG MOU outlines the responsibilities of local CRCGs, member agencies and the State CRCG Office. Local CRCGs and member agencies:

- Refer children, youth, adults, and families to CRCGs when they have exhausted agency resources and require multi-agency service coordination.
- Serve people of all ages whenever possible within the scope of the resources available in the community.
- Develop coordinated ISPs in partnership with people with complex needs in the language of their choice.
- Promote a community-based approach to facilitate coordination of services for people needing multiagency services in the least restrictive setting appropriate.
- Make efforts to eliminate duplication of services relating to the assessment and diagnosis, treatment, residential placement and care, and case management of persons needing multiagency services.
- Contribute to making recommendations and committing resources toward resolving problems of people needing multiagency services.
- Incorporate natural supports in the development of ISPs when possible.
- Identify gaps in service delivery systems or barriers to accessing services and establish relationships among local service providers for collaboration outside of the local CRCG setting.
- Inform local system of care governance bodies on behavioral health trends, strengths, gaps, barriers, and solutions. CRCG chair will participate in meetings of local system of care governance body, if one exists.
- Implement the system of care philosophy and approach with support from the State CRCG Office.
- Collect, share, and submit CRCG data to HHSC through the CRCG data collection system.
- Agree to assist the efforts of local CRCGs in developing local funding mechanisms, identifying and providing state-level funding, and in seeking additional resources within the agencies to address service gaps as funding is available.
- When considering an out-of-home placement as the option of last resort and as the least restrictive setting appropriate for a child/youth, the group will engage in a permanency planning process that focuses on family support by facilitating a permanent living arrangement with the goal of reunification when appropriate, and with the primary feature being an enduring and nurturing family relationship.^{3,4} Similarly, when an out-of-home placement is considered as the option of last resort and as the least restrictive setting appropriate for an adult, the group will also engage in a planning process

³ Texas Government Code, [§531.151](#)

⁴ Texas Government Code, [§531.154](#)

that facilitates an ongoing living arrangement that meets the adult's needs, goals, and independence.

- Each agency representative is encouraged to attend all meetings to contribute to the collective knowledge and ability of the CRCG to resolve a person's need for multiagency services.
- Develop bylaws to include the following items at minimum: group leadership and roles, meeting schedule, participation expectations, targeted age group, case identification criteria, and referral criteria.
- Create and implement confidentiality and consent procedures that permit sharing of information while protecting personal information in accordance with state and federal law. Each local CRCG member will obtain written consent from participating individuals to share confidential information. Additionally, each CRCG member will sign a CRCG confidentiality agreement.

Visit the CRCG [website](#) to view the full MOU.